

Belfast Harbour

Operational Notice

NO 2 OF 2021

BHC Quay Areas On-Line Induction & Harbour Access Pass

It has been noted that a large number of personnel and subcontractors (including hauliers) continue to operate on quay areas without a Harbour Pass or proof of completing the Port Induction.

Can you please advise all personnel and subcontractors under your control (including hauliers), of the requirement to complete the on-line induction before accessing any quay areas or undertaking any works within the Harbour Estate.

From Monday 15th February 2021, anyone who has not completed the appropriate induction training will be refused entry or asked to leave the quays until the necessary training has been completed - Personnel on quays should display / carry a valid Belfast Harbour Access Pass or a Port Induction Certificate as proof that a Port Induction has been completed.

All personnel entering quay areas within Belfast Harbour are required to have completed an on-line induction and also comply with all Personal Protective Equipment (PPE) requirements.

On-Line Induction

Belfast Harbours On-line Induction System provides standardised information for those wishing to undertake any activity on Belfast Harbour's Quays and is accessible on the following link:

<https://www.belfast-harbour.co.uk/corporate/safety>

The on-line process will take applicants through a series of presentation slides detailing the relevant safety, environmental and security information required before an online assessment takes place. On successful completion, the applicant will receive an online certificate, which is valid for 2½ years from the date of issue. To remain valid a safety induction will need to be completed every 2½ years.

An induction is required to be completed before a Harbour Access Pass can be issued by Belfast Harbour Police.

Harbour Access Pass

A Harbour Access Pass can be applied for on-line and is required for access control. Details on how to apply for a Harbour Access Pass can be obtained at the following link:

<https://www.belfast-harbour.co.uk/harbour-estate-access/harbour-access-pass>

This operational notice supersedes Operational Notice No.5 of 2020

A handwritten signature in black ink, appearing to read 'K G Allen', written in a cursive style.

PORT CONTROL
BELFAST
15th January 2021

CAPTAIN K G Allen
HARBOUR MASTER