



## **SUPPLIER PAYMENT POLICY**

BHC's standard terms of payment is by the end of the month following the month in which an invoice is received, providing the invoice is properly submitted.

All invoices have to be submitted with a valid purchase order number, and all suppliers have been advised accordingly.

Payments made under the Construction Contracts (Northern Ireland) Order 1996 will be as specified under contracts for major capital works.

If BHC disputes an invoice, the supplier is contacted immediately. Every effort is made to resolve all payment related disputes and queries quickly. Disputes are resolved through BHC Finance Department by emailing [accountspayable@belfast-harbour.co.uk](mailto:accountspayable@belfast-harbour.co.uk).