

Charity Street Collection Approval

Request Process

Request must be in writing through the Belfast Harbour website with full contact details of the applicant (either directly by the applicant or by a Belfast Harbour employee or other person on their behalf) to ensure the application is recorded and can be directed to the correct recipient for consideration and to allow for efficient communication with the applicant following review.

Assessment criteria

All of the assessment criteria set out below must be confirmed to have been met prior to any application being approved.

- Charity must be registered with CCNI or Sports Governing body.
- Applicants cannot be individuals.
- Charity aims must be in line with stated Belfast Harbour charitable guidelines (“within communities here in Belfast, and the surrounding areas, we want to help the organisations and charities which make a positive impact in their own communities”).
- Charity must provide an indemnity in relation to any accidents or incidents.
- Approval through the PSNI application is also required.
- For certain locations further approval may be required by Titanic Quarter Limited and SSE Arena.
- Only 1 application will be approved per year per charity.
- Permission will not be awarded to organisations which have statutory responsibilities such as local authorities, hospitals, surgeries, clinics or schools, unless it is for a project which is over and above the core activities and statutory obligations.

The following types of collections are considered to be ineligible:

- Those with political or religious objectives
- Those that denigrate, exclude or offend minority community groups
- Fundraising for an activity that may present a hazard to the community
- Those that create environmental hazards or disruption activity in the Harbour Estate
- Those that may be perceived to be controversial
 - Organisations offered by advocacy, lobby or special interest groups whose mandate is to influence government policy.
 - Political Parties
 - Prescribed Organisations
 - Commercial Organisations or collections for commercial purposes

Approver

Approval must be given by the Corporate Affairs and Stakeholder Engagement Director, or their nominee.

Exceptions

Deviation from this process may only be approved by the Chief Executive Officer.