



## Operational Notice

### **No.15 of 2025 – Permit to Work process**

Effective as of 12<sup>th</sup> June 2025 contractors requiring permits within the Belfast Harbour Estate are to request through the BHC Contractor Portal.

(With the exception of works conducted onboard vessels within Belfast Harbour Limits which are requested through a nominated Agency).

Desktop version <https://uk.sheassure.net/bhc/Portal/BHCInduction/Index>

Mobile version <https://app.uk.sheassure.net/bhc/p/BHCInduction>

Select the form 'Permit to Work'

Permits not requested through the BHC Contractor Portal will not be approved unless under exceptional circumstances.

Organisations that routinely conduct works within the Belfast Harbour Estate must also complete 'Contractor Pre-Qualification Questionnaire' found on the BHC Contractor Portal.

PORT OPERATIONS  
BELFAST HARBOUR  
12<sup>th</sup> June 2025

CAPTAIN K G Allen  
HARBOUR MASTER