

Admittance to the Belfast Harbour Library

The Belfast Harbour Library is located within the Belfast Harbour Commissioners Office. This building is of historic significance; however, it is also a secure, operational workplace.

For reasons of safety, security and business continuity, the Library is **not open to the general public** and cannot be accessed on a casual or drop-in basis.

General Public Access

Members of the public are not permitted to enter the Library or other office areas without prior approval. Belfast Harbour is unable to accommodate informal visits or general browsing, and unarranged access requests will be declined.

Access for Research Purposes

Access to the Library **may be considered on a case-by-case basis** for individuals with a legitimate research need, including:

- Members of recognised historical or heritage organisations
- Academics or students affiliated with an academic institution
- Independent researchers with a defined research purpose
- Accredited journalists undertaking specific research

All visits must be **requested in advance**.

Requests should be submitted by email to:
events@belfast-harbour.co.uk

Requests should include:

- Details of the individual or organisation requesting access
- The purpose and scope of the research
- Any relevant institutional or professional affiliation

Submission of a request does not guarantee access.

Supervision and Conduct

Where access is approved:

- A **Belfast Harbour staff member must be available to oversee the visit**
- Visitors are asked to be **flexible on timing**, as access is dependent on staff availability

Hours of Access

Approved visits are available:

- **Monday to Friday**
- **During normal working hours, up to 16:30**

The Library is **not accessible**:

- In the evenings
- At weekends
- On public holidays

Discretion

Belfast Harbour Commissioners reserves the right to refuse, restrict or withdraw access at its discretion, including where operational, security or staffing constraints apply.